



Plot 7 Lourdel Road, Nakasero,
P.O. BOX 37228,
Kampala - Uganda;
Telephone: 256-312-206400
Email address: info@dpf.or.ug / procurement@dpf.or.ug
Web site: www.dpf.or.ug

DETAILED BID NOTICE UNDER OPEN BIDDING

OFFICE PARTITIONING WORKS WITH THE ASSOCIATED SUPPLIES AND SERVICES DPF/WRKS/2024-25/00045

1. The Deposit Protection Fund of Uganda has allocated funds to be used for office partitioning with the associated supplies and services.
2. The Entity invites sealed bids from eligible bidders for implementation of the above works.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap. 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from **10:00 a.m. – 4:00 p.m. on weekdays except public holidays.**
5. The bidding document which has been prepared in the *English language* may be purchased by interested bidders at 8(b) upon payment of a non-refundable fee of **Uganda Shillings: Fifty Thousand (UGX 50,000)** only. The method of payment will be through a Commercial Bank to the bank account details below:

Bank Name: **Centenary Bank**
Account Number: **3100060579**
Account Name: **Deposit Protection Fund of Uganda**
Domicile Branch: **Mapeera Platinum**

6. Bids must be delivered to the address below at 8(c) at or before **11:00 a.m. (local time)** on **February 12, 2025**.
All bids must be accompanied by a bid security of **Uganda Shillings five million two hundred thousand (UGX 5,200,000)**. Bid securities must be valid until and including **August 4, 2025**.
Late bids shall be rejected.
Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30 a.m. (local time)** on **February 12, 2025**.

D.J-C.


7. There shall be a pre-bid meeting and site visit at the Deposit Protection Fund Offices, Plot 7 Lourdel Road – Nakasero, AHA Towers Level 6 at 10:00 a.m. (local time) on the dates indicated in the proposed schedule in this Notice.

8. Bidders should note the following:

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| (a) Documents may be inspected at: | The Deposit Protection Fund website at www.dpf.or.ug or Procurement & Disposal Unit |
| (b) Documents will be issued from: | Both by email & physical upon presentation of a copy of the payment receipt to procurement@dpf.or.ug or in person to the Procurement and Disposal Unit |
| (c) Bids must be delivered to: | Deposit Protection Fund Offices
Procurement and Disposal Unit
Plot 7 Lourdel Road, Nakasero –
Kampala
AHA Towers
Level 6 |
| (d) Address of bid opening: | As in (c) above |

9. The Planned Procurement Schedule (*subject to changes*) is as follows:

Activity	Date
(a) Publish bid notice	January 16, 2025
(b) Pre-bid meeting and site visit	January 27, 2025 at 10:00 a.m. at the Fund offices, AHA Towers, Level 6
(c) Bid closing date	February 12, 2025 at 11:00 a.m. (<i>local time</i>)
(d) Bid opening date	February 12, 2025 at 11:30 a.m. (<i>local time</i>)
(e) Evaluation process	Within 15 Working Days from bid closing date
(f) Display and communication of best evaluated bidder notice	Within 5 Working Days from Contracts Committee award
(g) Contract signature	After expiry of at least 10 Working Days from display of the best evaluated bidder notice and Attorney General's approval

Signature: 

Name: **Dr. Julia Clare Olima Oyet (Mrs.)**

Position of Authorised Official: **Chief Executive Officer/Accounting Officer**