Plot 7 Lourdel Road, Nakasero,
P.O. Box 37228, Kampala – Uganda,
Telephone: 256-312-206400
Email address: info@dpf.or.ug /procurement@dpf.or.ug
Web site: www.dpf.or.ug

DETAILED BID NOTICE UNDER OPEN DOMESTIC BIDDING FOR PROVISION OF STAFF MEDICAL INSURANCE: DPF/NCONS/2026-27/00010

1. The Deposit Protection Fund has allocated funds to be used for Provision of Staff Medical Insurance.
2. The Entity invites sealed bids from eligible bidders for the provision of non-consultancy services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **9:00 a.m. to 4:00 p.m. (local time)**, Monday to Friday except public holidays.
5. The bidding documents may be purchased by interested bidders on **submission of a written application** to the address below at 8(b) and upon payment of a non-refundable fee of **UGX50,000.** The method of payment will be through a Commercial Bank to the account details below:

   Bank Name: **Centenary Bank**
   Account Number: **3100060579**
   Account Name: **Deposit Protection Fund of Uganda**
   Domicile Branch: **Mapeera Platinum**

6. Bids must be delivered to the address below at 8(c) at or before 11:00 a.m. (local time) on **November 30, 2026.**
7. All bids must be accompanied by a Bid Security of **UGX5,500,000** in form of a Bank Guarantee issued by a Commercial Bank regulated by Bank of Uganda. Bid securities must be valid until and including **May 26, 2027.**

Electronic bidding **will not** be permitted. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 11:30 a.m. (local time) on **November 30, 2026.**

8. Bidders should note the following:

a)	Documents may be inspected at	Through the DPF website at https://dpf.or.ug/bids-notices-tenders/
b)	Documents will be issued:	By email; procurement@dpf.or.ug
c)	Bids must be delivered to:	Deposit Protection Fund offices, PDU Office, Level 6 AHA Towers, Plot 7 Lourdel Road, Kakasero – Kampala
d)	Address of bid opening:	Deposit Protection Fund offices, PDU Office, Level 6 AHA Towers, Plot 7 Lourdel Road, Kakasero – Kampala

9. The planned procurement schedule (*subject to changes*) is as follows:

	Activity	Date
a.	Publish bid notice	November 3, 2026
b.	Bid closing date and time	November 30, 2026 @ 11:00 a.m.
c.	Bid opening date and time	November 30, 2026 @ 11:30 a.m.
d.	Evaluation process	Within 10 Working Days from bid closing date
e.	Display and communication of best evaluated bidder notice	Within 5 Working Days from Contracts Committee award
f.	Contract Signature	After expiry of at least 10 Working Days from display of the Best Evaluated Bidder Notice and Attorney General's approval.

Signature: .....

Name: **Dr. Julia Clare Olima Oyet (Mrs.)**

Position of Authorised Official: **Chief Executive Officer/Accounting Office**